



Rockwills Trustee Berhad (708932-T)
 Wisma Rockwills,
 No. 62, Jalan 2/131A, Off Jalan Klang Lama,
 58200 Kuala Lumpur
 Tel: 03-7781 1993 Fax: 03-7781 8682 / 2993
 Email: custody@rockwills.com

Dear Sir,

Request for Retrieval of Will

Kindly process this request and notify the undersigned within 5 working days of receipt of request:

<p>1. Requested By: <i>Please update any outstanding payments before request and provide proof of payments made.</i></p>	<p>1.1 Testator 1.1.1 Name: 1.1.2 NRIC number: 1.2 Executor 1.2.1 Name: 1.2.2 NRIC number:</p>
<p>2. Enclosure/s: <i>Please enclose proof of payments made.</i></p>	<p>2.1 From Testator: 2.1.1 Photocopies NRIC 2.2 From Executor: 2.2.1 Photocopies NRIC 2.2.2 Death Certificate of Deceased or other documents proving death 3.1 From Authorize Person: 3.1.1 Photocopies NRIC</p>
<p>3. Retrieval via: <i>Please select either one of the options: 3.1, 3.2 or 3.3 and provide relevant contact number.</i></p>	<p>3.1 Self / Authorized person collection from: <input type="checkbox"/> Wisma Rockwills Kuala Lumpur <input type="checkbox"/> Rockwills Penang Regional Office <input type="checkbox"/> Rockwills Johor Bharu Regional Office <input type="checkbox"/> Rockwills Kota Kinabalu Regional Office <input type="checkbox"/> Rockwills Kuching Regional Office</p> <p>3.2 Authorized person details: 3.2.1 Name: 3.2.2 NRIC Number: 3.2.3 Date of collection & Contact Number:</p> <p>3.3 Courier to the following address: 3.3.1 Attention: MR / MS / Madam 3.3.2 Telephone number: 3.3.3 Address:</p>
<p>4. Covenants:</p>	<p>Testator/ Executor: I shall not hold Rockwills Trustee Berhad responsible in the event the Will is damaged, lost or tampered with in the course of delivering it by the courier company or the person authorized to collect it.</p>
<p>5. Reminder:</p>	<p><i>The Will is deemed to have been received by you after one month from the date of this request unless Rockwills is informed otherwise. Please be reminded that the will is an important document and hence must be kept secure at all times. In relation to this, please ensure you have made the necessary preparation or else continue to keep with Rockwills Center.</i></p>

Yours faithfully,

_____(Signature /thumbprint must same as with the OriginalWill)

Name:

NRIC number:

Date: